



REQUEST FOR PROPOSAL [RFP] FOR

**“Disposal of Old/ Unusable/ Obsolete/ irreparable ATMs/
PBKs/ CSMs/ IBKs lying at various Branches/ Offices under
Canara Bank Circle Office, Vijayawada”.**

[This RFP is limited to Vendors Empaneled by Canara Bank for
Disposal of E-Waste].

Issued By:

Canara Bank
T M Section
Vijayawada C.O.

Address :

Canara Bank
T M Section
Circle office, 54-15-4b, Lakshmi avenue,
2nd floor, Srinivasa Nagar Bank colony,
Vijayawada- 520 008
GSTIN No.37AAACC6106G2ZZ

Phone No: 0866-2428860/66
Email : tmscovij@canarabank.com



Details in brief

Sl. No.	Description	Details
1.	RFP No. and Date	RFP VIJ/10/2020-21 dated 15/12/2021
2.	Location Address for submission of Bid/s [Address for Communication]	Canara Bank T M Section Circle office, 54-15-4b, Lakshmi avenue, 2nd floor, Srinivasa Nagar Bank colony, Vijayawada- 520 008 Phone No: 0866-2428860/66 Email : tmscovij@canarabank.com
3.	Date of Issue	Date: 15/12/2021
4.	Last Date of Submission of Queries for Pre Bid Meeting	The Pre Bid Queries on the RFP may be sent through email <u>or</u> in writing at the address specified above, on or before 27/12/2021 @ 03.00 PM.
5.	Date of Pre Bid Meeting	27/12/2021 @ 04.00 PM
6.	Last Date of Submission of Bids	28/12/2021 @ 3.00 PM
7.	Date and Time of Opening Bid	28/12/2021 @ 4.15 PM
8.	Date and Time opening of Commercial Bid.	28/12/2021 @ 4.45 PM
9.	Cost of Application Money	Nil
10.	Earnest Money Deposit(Refundable)	Rs. 20,000 /- (including GST)
This document can be downloaded from Bank's website http://canarabank.com/english/announcements/tenders		



A. Instructions to Bidders (ISB)

Disposal of Old/Unusable/Obsolete/ irreparable ATMs/Passbook Kiosks/Cheque Sorting Machines/Internet Banking Kiosks lying at various Branches / Offices as per Annexure

1. Introduction:

Canara Bank, Vijayawada Circle, intends to dispose old/unusable/obsolete/irreparable ATMs/Passbook Kiosks/Cheque Sorting Machines/Internet Banking Kiosks (identified by Bank), lying at various Branches/Offices in Vijayawada Circle. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch premises on “as is where is basis” for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

- 3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.
- 3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.
- 3.3. The Empanelled vendors quoting for this RFP should agree to the condition to “remove the storage media viz., HardDisk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Various locations of the Bank”.
- 3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, as *proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

- 4.1. The bid is non-transferable.
- 4.2. Incomplete and unsigned price quotations are liable to be rejected.
- 4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.
- 4.4. **Price Schedule (Commercial Offer)** is attached with this Tender notice as **Annexure-I**.
- 4.5. The empaneled vendors may inspect the items on or before 27.12.2021, 03:00 PM and satisfy themselves about the items for which they are bidding for. The Locations details where the E-Waste can be inspected are as per **Annexure-II**. Items are to be taken from the various branch/office premises and locations as referred in **Annexure-II** by the



successful Vendor.

- 4.6. The empaneled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 4.7. All expenses pertaining to collecting, transporting for disposal (*as per govt. guidelines*), is to be borne by the successful bidder.
- 4.8. Item shall be sold to the bidder with highest bid price.
- 4.9. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank and send it to our Office within 15 Working days of intimation of being H1 Bidder.
- 4.10. The Successful bidder has to lift all the items from disposal site within 2-3 weeks, after issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Vijayawada shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders.
- 4.11. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.3) above and submit appropriate confirmation documentation declaration for the same.
- 4.12. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
- 4.13. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 4.14. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 4.15. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.



5. Submission of Bids:

- 5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.

The Manager/Senior Manager
CANARA BANK, TM SECTION,
Circle office, 54-15-4b,
Lakshmi Avenue, 2nd floor,
Srinivasa Nagar Bank colony,
Vijayawada- 520 008
Contact Person: Mr. Y V RAO
Phone No: 8333813811/ 0866-2428860/66

6. Bid System Offer:

- 6.1. The response to the RFP will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:

- 6.1.1. **Technical Criteria:** Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate and need to submit relevant documents & declarations as per eligibility criteria along with EMD Amount by way of DD in Technical Criteria Bid. The envelope should be superscribed as "Technical Bid".
- 6.1.2. **Commercial Bid:** furnishing all relevant information as required as per Bill of Material as per Annexure-I in separate envelope superscribed as "Commercial Bid".

Both the sealed and covered Bids should be put in a closed envelope and should be superscribed as **"Offer to Disposal of Old/Unusable/Obsolete irreparable ATMs/PBKs/CSMs/IBKs"** on the top of the envelope.

- 6.1.3. The envelope shall bear the RFP No., RFP Details, name & complete postal address of the bidder and authority to whom the Bid is submitted.
- 6.1.4. The envelope/s should be properly sealed and submitted.
- 6.1.5. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

7. Amendment to Bidding Document:

- 7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective empanelled bidder, may modify the bidding document, by amendment.
- 7.2. Notification of amendments will be made available on the Bank's website (i.e. <http://www.canarabank.com/english/announcements/tenders>) and will be binding on all bidders and no separate communication will be issued in this regard.



7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

8. Earnest Money Deposit (EMD):

8.1. The bidder shall furnish Earnest Money Deposit (EMD) of **Rs.20,000/- (Rupees Twenty Thousand Only)** by way of Demand Draft drawn on any scheduled bank in favour of **Canara Bank, payable at Vijayawada**, and should be kept along with the Bid. The EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order.

8.2. The EMD may be forfeited:

8.2.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.

8.2.2. If the selected bidder fails to accept the order within 7 days in accordance with the terms of the RFP.

9. Bid Validity Period:

The Offer submitted and the prices quoted therein shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

10. Price Composition:

10.1. The price quoted should be only in Indian Rupees.

10.2. The bidder has to give price of all the items separately, as mentioned in Bill of Material as per Annexure-I.

10.3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.

10.4. The bidder has to quote applicable GST as mentioned in the Bill of Material.

11. Opening of Bids:

11.1. Techno-Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.

11.2. The representative of the bidder can be present for the opening of the Bid along with authorization letter. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.

11.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.



12. Evaluation Criteria:

- 12.1. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- 12.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- 12.3. After completing the above process, the Bank will declare H1, H2, H3.... Bidder in order to determine the Highest Evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, TM Section, Circle Office Vijayawada shall have the right to dispose the items to H2/H3 bidder on matching the H1 (Highest) prices.



कार्टे. सन्यासी राव
KARRI SANYASI RAO
मानव संसाधन / SP No. 14719
Technology

Technology Overseeing Executive

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Annexure-I
Bill of Material

Price Schedule for Hardware items to be disposed

To,

The Manager/Senior Manager
 Canara Bank, T M Section
 Circle Office
 Vijayawada.

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

Sl. No.	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST	Total Cost with GST
1	ATMs	28				
2	Pass Book Kiosk	1				
3	Cheque Sorting Machine	1				
4	Internet Banking Kiosk	1				
Total Bid Price						

Note:

- ✓ The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- ✓ We undertake that we have checked the available material & specified quantity as mentioned above at respective locations with respect to availability of CPU's, Cabinets, Motherboards, Processors, Hard disks, Cables etc. and have quoted accordingly.
- ✓ The bidder has to quote for each line item.
- ✓ The Unit Cost should be given in full INR (i.e. without decimal places).
- ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
- ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Place:

Date: _____

Seal & Signature of Authorized signatory of the Bidder



Annexure-II

Details of the Bank Locations (Branches/Offices) where the E-Waste is available for Inspection/Collection and Disposal.

SI No	Details of Canara Bank Branch/Office where the E-Waste is available.	ITEM	Qty	DPCD	Contact Person Details
1	CANARA BANK, Venugopal Nagar Branch , J M R Complex,Gooty Road Anantapur - 515001	ATM	1	13231	9492084736
2	10-14-127, GROUND FLOOR, MAIN ROAD, OPP.MUNICIPAL OFFICE, REPALLE-522265,, REPALLE, , REPALLE, ANDHRA PRADESH, 522265	ATM	1	4484	8331019148
3	D.NO:24-2-87, chennai trunk road, behind Hindu college, Opp. Palnadu Auto stand, Guntur -522003	ATM	1	13270	9573000430
4	#33/30 first floor, trunk road, rayachoti-516269	ATM	1	13194	L.ANANTHAN, 9500059682/9440905389
5	KAMALAPURAM-Potladutti ROAD, Teh, Chilamakuru-516310	ATM	1	13210	BV PRASAD, 9440905401/9703695676
6	D.NO:9-292-A, CHENNAI ROAD, KODURU-516101, KADAPA DIST	ATM	1	13200	Manager- 9663703727
7	Canara Bank, Vakalapudi Branch, Plot No:52, Gangaraja Nagar, Opp Sub-registrar office, Sarpavaram Road, Kakinada -533005	ATM	1	5516	9440905121
8	Canara Bank, Vakalapudi Branch, Plot No:52, Gangaraja Nagar, Opp Sub-registrar office, Sarpavaram Road, Kakinada -533005	ATM	1	4477	9440905121
9	Canara Bank, Ravulapalem Branch, Near RTC Complex, Amalapuram Road, Ravulapalem-533238	ATM	1	13265	8331015635
10	Aditya eductaional institution, ADB road, Aditya nagar, Surampalem-533437, Gandepalli mandal, E. G. Dist	ATM	1	13268	8332945185
11	Canara Bank , Main Road, Opp Kanyaka Parameshwari Temple, Sanjamala,Kurnool,AP-518165	ATM	1	13385	9010120019/9985843539



12	Canara Bank, H NO.4/58,59,Kalugotla,Veldurthy Mandal,Kurnool,AP-518217	ATM	1	13230	9492084671
13	2-129-10 BESIDE CHAITANYA NURSING HOME, OPP.POLICE STATION ROAD, PAMURU MUNICIPALITY, -523108	ATM	1	13713	Name: Kondarao Pikka, Mobile: 7893267304
14	GROUND FLOOR D NO: 2-25-2 NEAR RAMALAYAM TEMPLE THIMMAREDDYPALEM - 523 114 LINGASAMUDRAM MANDAL, PRAKASAM DIST	ATM	1	4467	MANAGER - 8331015766
15	MAIN ROAD NEAR MADIWADA,OPPOSITE MUBARAK BIRYANI POINT,AKIVIDU,W G DIST AP-534235	ATM	1	13630	Y V BHASKARAM,Senior Manager Ph:8331015659
16	CANARA Bank - Mallamgunta Branch, 1-160/1, RAYALCHERUVU ROAD, VEDANTAPURAM AGRAHARAM, Mallamgunta, Tirupati -517502	ATM	1	13246	8333825171 / 9177615047
17	CANARA BANK - TIRUPATI - II Branch, D NO. 5-5-303, SIDDAANT TOWERS, OPP.SRI SIDDIVINAYAKA TEMPLE, S D LAYOUT, TIRUPATI - 517501	ATM	1	13171	9441237150 / 9000580486
18	CANARA BANK - TIRUPATI REGIONAL OFFICE, D No. 118-122, Elounge, Sri Govinda Raja Swamy Temple, South Mada Street, Tiruapti - 517501	ATM	1	1965	9515885130 / 8333925640
19	Canara Bank, NTR stadium complex, GUDIVADA	ATM	1	13354	S N Hareesh Nethi - 9440905115
20	D.No.23-106,Sivalayam Street, Pamarru-521157	ATM	1	13756	D N V Kranthi Kumar - 9491399443
21	canara bank, Labbipet branch, D.NO:40-6-32, Mogalrajpuram, Murali Fortune road, Vijayawada-520010	ATM	1	13343	0866-8472314,2472340
22	canara bank, Labbipet branch, D.NO:40-6-32, Mogalrajpuram, Murali Fortune road, Vijayawada-520010	ATM	1	13343	0866-8472314,2472340
23	CANARA BANK, D.No:54-14/8-26. plot no:8, Bhrarathi nagar main road -520008	ATM	1	13749	Manager- 7382604434
24	CANARA BANK PARAVADA OLD CINEMA HALL JUNCTION GAJUWAKA TO ATCHUTAPURAM ROAD PARVADA VISAKHAPATNAM 531021	ATM	1	890	8247510177/7013763342



25	CANARA BANK OLD PREMISES, NEAR ARAKU RAILWAY STATION, YENDAPALLIVALASA ARAKU VALLEY-531151	ATM	1	13586	8331015605
26	24-110-11 JAGGU JUNCTION KANITI RAOD GAJUWADA CHINNAGANTYADA VISAKHAPATNAM-530026	ATM	1	2609	8331015616
27	CANARA BANK,GOPPILI (13562), GOPPILI VIA PALASA,TEH.PATHAPATNAM, SRIKAKULAM DIST, ANDHRAPRADESH – 532221.	ATM	1	13562	9440905116
28	CANARA BANK,BODDAM (13561), SURYA COMPLEX MAIN ROAD, CHIRPUREPALLI - RAJAM ROAD, BODDAM,SRIKAKULAM DIST, ANDHRAPRADESH-532148.	ATM	1	13561	9440905108
29	canara bank, Labbipet branch, D.NO:40-6-32, Mogalrajpuram, Murali Fortune road, Vijayawada-520010	PBK	1	13343	0866-8472314,2472340
30	canara bank, Labbipet branch, D.NO:40-6-32, Mogalrajpuram, Murali Fortune road, Vijayawada-520010	CSM	1	13343	0866-8472314,2472340
31	canara bank, Labbipet branch, D.NO:40-6-32, Mogalrajpuram, Murali Fortune road, Vijayawada-520010	IBK	1	13343	0866-8472314,2472340

**** Kindly note that the Successful Bidder has to lift the E-Waste from these locations only. ****

